



Trustees of The Mary E. Bartlett Memorial Library

22 Dalton Road Brentwood, New Hampshire 03833-6000 (603)

642-3355

Tracy Waldron, Chair James Clark, Treasurer Lynn Austin, Secretary Liz McConnell
Tom Walker

Approved
DRAFT Meeting Minutes
Monday, Feb 01, 2021

Trustees attending: Tracy Waldron, Jim Clark, Lynn Austin, Liz McConnell, Tom Walker

From the Library: Janice Weirs - Library Director, Heather Lindsay - Youth & Assistant Director

From the Public: Bob Mantegari, Selectboard, Laura Hajjar, Friends of the Library, Rebecca Dunham

NOTE: The meeting was held remote via Zoom. The public was also invited to attend the meeting via Zoom.

Tracy called the meeting to order at 6:04 pm.

APPROVAL OF MINUTES:

On a motion by Lynn, seconded by Tom, the minutes of January 04, 2021 were approved.

On a motion by Lynn, seconded by Jim, the minutes of January 11, 2021 were approved.

DIRECTOR'S REPORT:

Curbside pickup continues to be utilized as well as in person visits limited to 1 family unit in 30 minute time increments.

The library was unable to encumber funds for the chimney/foundation repairs as the BOS felt it was better to use Capital Improvement funds. BOS expressed concern over the quote received and suggested a second quote, with a particular contractor. The contractor was invited to the library to review the work to be done, but requested the basement shelves be removed in order for him to proceed with the estimate. Kip Kaiser will do the work of removing the shelves.

Pesky Critters began treatment and on the first visit indicated a significant problem, with mice in the attic, main floor, and basement.

Janice attended a webinar titled 'The Science of Communication', geared toward effective communication with patrons – which is especially pertinent in this time of pandemic. The staff will view the webinar titled: *Look First: Creating Exceptional Patron Experience*, before the next staff meeting.

Although the library hosts many patron activities via zoom, they are not consistent in their attendance. This month, a take-out kit was offered for Valentine's Day. The offering, generated much buzz on FB and was even shared by the NH Library Association. Janice will continue to seek out projects such as this. Trustees suggest keeping the costs reasonable.

ASSISTANT DIRECTOR/YOUTH SERVICES LIBRARIAN REPORT:

Swasey Central School Field Trip to library has been shared with kindergarten teachers. Zoom meet with students pending.

A virtual comic workshop with Mark Bennett was cosponsored with E. Kingston Library. The event is very popular, with 20 Brentwood residents registered.

Craft Kits remain popular items for take home activities.

The class – Autism and Art begins February 1, 2021 and will run through March 2021. The program has been started at the request of community members.

Zoom Story Time seems to be losing traction. Heather will shift focus and look to creating a program focusing on 1000 books before kindergarten. A lofty goal, which we hope can be achieved by many in our community!

TREASURER'S REPORT:

The January check register was distributed via email prior to the zoom meeting. All trustees agreed virtually to signing on for accepting the register.

On a motion by Lynn, seconded by Jim, the January Treasurer's Report was accepted.

ANNUAL REPORT:

The 2020 annual report was delivered, and available for the public to view.

PUBLIC COMMENTS:

Laura Hajjar, Chair, Friends of the Library spoke to the Trustees about fundraising efforts. Giving Tuesday was a successful campaign, contributing \$725 to the coffers of the Friends of the Library. In the coming year, the Friends hope to coordinate the Annual Appeal with Giving Tuesday, and have set a goal of raising \$6,000.00. The Trustees are so thankful for this community support!

Bob Mantegari, Brentwood Selectboard Member, continues to question access to the library and brings to us, comments made by the public. Mr. Mantegari had trouble unmuting his cell phone, so his issues were relayed to Tracy via text. Janice has reached out to patrons he has mentioned, and has worked with those involved to satisfy their needs.

At 6:44pm Tracy stated that we need to go into nonpublic meeting session to discuss topics related to NH RSA Section 91-A:3, II (a). The Zoom link was terminated.

On a motion by Tracy, seconded by Liz, and all ayes – nonpublic session began with Janice and Heather in attendance. Liz left nonpublic session at 7:10pm.

At 7:40pm on a motion by Lynn, seconded by Tracy, and all ayes, the board came out of nonpublic session.

At 7:42pm on a motion by Lynn, seconded by Tracy, a vote was taken to seal the nonpublic minutes. All ayes of those present.

At 7:42 on a motion by Lynn, seconded by Tracy, the meeting was adjourned.

Next meeting: Monday, March 1, 2021 at 6:00 PM. It is expected the meeting will be held remote via Zoom. Public will be invited to attend via Zoom

Respectfully submitted, Liz McConnell