

Mary E. Bartlett Memorial Library
Brentwood, New Hampshire

BEHAVIOR POLICY

Library users have the right to use library materials and services without being disturbed or impeded by abusive and/or disruptive behavior; library users and employees have the right to an environment that is secure and comfortable; and library users and employees have a right to well-maintained materials and facilities.

Mary E. Bartlett Memorial Library is a smoke-free and drug-free environment.

Food and non-alcoholic beverages may be consumed in the library. We ask that care be given to prevent spills and that a library staff member is notified if a spill should occur. Extra care should be exercised in areas where there are computers and other electronic equipment.

Animals that are included in a program or event sponsored by the library are welcome. Service dogs that require accommodation under the ADA are allowed in the library. If it is not obvious that a dog brought into the library is a service animal, a library staff member may ask the following questions: 1) Is the dog a service animal required because of a disability? and 2) What specific work or task has the dog been trained to perform? A staff member attempting to ascertain whether a dog is a service animal will never ask about the nature of a person's disability. Emotional support, therapy, or comfort dogs that are under the immediate control of the handler (leashed, held, or contained) at all times are also allowed in the library, provided that the handler is eighteen (18) years of age or older and the handler agrees to and signs the Library's Release/Waiver of Liability. Dogs which are not housebroken, bark excessively, are uncontrolled, or are otherwise disruptive will be asked to leave the library. Dogs are not allowed on library furniture or fixtures and must remain on the floor or be carried, as appropriate, by their handlers at all times. Animal owners are asked to be aware of other library users' comfort levels.

Appropriate attire, including shirts and shoes, must be worn at all times.

Personal property left unattended is the responsibility of the library user.

Any intentional damage done to materials, equipment, furniture, building, or property of the library shall be reported to the police and restitution requested.

Excessively loud or boisterous behavior is unacceptable. Cell phone usage should not disturb other library users or staff. Those exhibiting these disruptive behaviors will be asked to cease. If the disruption continues, they will be asked to leave the premises.

Anyone who harasses, intimidates, or uses threatening or vulgar language or behavior, including the use of any weapon will be asked to leave the premises. Further, if a person uses, or threatens to use, any weapon in the Library or on its property, he/she will be barred from the Library and its premises permanently. The Trustees will encourage prosecution of such a person under all applicable Federal and State laws.

Please help the Library continue as a peaceful, safe, and inviting place to visit, work, and study.

This policy has been established by the Board of Trustees and is subject to periodic review and/or revision at the discretion of the Board.

Adopted by the Board of Trustees 7/11/22