



Trustees of The Mary E. Bartlett Memorial Library



**22 Dalton Road Brentwood, New Hampshire 03833-6000
(603) 642-3355**

Melissa Bertoulin, Chair Melody Santos, Deputy Chair and Treasurer Tom Walker, Secretary Megan Schneider, Jeff Donald

Draft - Meeting Minutes

Monday, April 23, 2024

Trustees attending: Melissa Bertoulin, Tom Walker, Megan Schneider, Jeff Donald

From the Library: Janice Wiers - Library Director

Others:

Alternate Trustees: None

Public: None

Melissa called the meeting to order at 7:10 PM.

This emergency meeting was called to authorize a change order for the amphitheater project. Today, while preparing for parking lot paving tomorrow the contractor found that the concrete around the large square drain has been weakened and eroded by winter salting. The paving has been scheduled well in advance, if the drain repairs can not be approved and completed in the morning this would lead to rescheduling and delays. Following the RSA 91-A:2 rules governing emergency meetings, this meeting was posted at the library, on social media, and on the library website at approximately 3:00 PM today.

Jeff motioned, with a second by Megan, to approve a change order of up to \$2000 for the emergency repair of the drain. The motion was unanimously accepted. Melissa - aye, Tom - aye, Megan - aye, Jeff - aye.

A motion to adjourn was made, seconded and approved. The meeting was adjourned at 7:31 PM.

Next meeting: Monday, May 13, 2024 at 6:00 PM.

Respectfully submitted, Tom Walker - Board Secretary