

**Trustees of
The Mary E. Bartlett Library**

22 Dalton Road

Brentwood, New Hampshire 03833-6000

(603) 642-3355

**Tracy Waldron, Chair Liz McConnell Donald Petterson
Marc Wilson Jim Clark**

Alternate Trustees: Douglas Mansfield, Lynn Austin and Brian Duffy

**Public Minutes
Monday, May 7, 2018**

Trustees attending: Douglas Mansfield, Jim Clark, Tracy Waldron

From the Library: Janice Weir

Others: Alternate Trustees Lynn Austin and Brian Duffy

Ms. Waldron called the meeting to order at 6:04 PM.

Ms. Waldron announced that the Trustees would conduct their regularly scheduled meeting on May 21.

At 6:06 PM, Ms. Austin moved to enter into nonpublic session pursuant to RSA 91-A:3, II(a). Mr. Mansfield seconded the motion. Waldron, Clark, and Duffy voted in favor of a nonpublic session. No Trustees opposed.

At 7:20 PM, Mr. Duffy moved to exit nonpublic session. Mr. Mansfield seconded the motion. Austin, Clark, and Waldron voted in favor. No Trustees opposed.

Ms. Austin moved to seal the minutes of the nonpublic session pursuant to RSA 91-A:3, III, because the content of the nonpublic session would affect adversely the reputation of any person other than a member of the public body itself. Mr. Mansfield seconded. Clark, Duffy, and Waldron voted in favor. No Trustees opposed.

Ms. Austin moved to offer a temporary salary increase to Ms. Weir for an initial period of three months, renewable as necessary, to recognize Ms. Weir's increased responsibilities in the absence of a Director. Ms. Weir's salary would revert to her normal salary upon the hiring of a Director. Mr. Mansfield seconded. Waldron, Clark, and Duffy voted in favor. No Trustees opposed.

The Trustees made the offer of increased salary to Ms. Weir, who accepted. She was informed that she would receive a letter formalizing the increase.

Mr. Clark expressed an interest in paying for a consultant to conduct an audit of the Library's computer systems to see where any upgrades might be necessary. The Trustees agreed this was a good idea. Ms. Austin indicated she would find out when a good time for such an audit would be from the staff during the following day's meeting.

Action Items:

Ms. Waldron and Ms. Austin would conduct a staff meeting at 9 AM on May 8th. Ms. Weir will serve patrons during that meeting.

Ms. Waldron will respond to Ms. Sperounis to arrange recovery of the laptop and separation agreement.

Ms. Waldron would send documents to Mr. Mansfield, who would follow up with Ms. Clement and Primex.

Ms. Austin made and Mr. Mansfield seconded a motion to adjourn. The motion passed unanimously and the meeting adjourned at 7:43 PM.

The next meeting will be held Monday, May 21, 2018 @ 6:00 pm.

Respectfully submitted,
Brian Duffy